

EVENT NAME: Melissa & Ben's Wedding

## ORDER OF SERVICE

3.30 PM Supplier Bump in commences (2 hours)

5.00 PM Security arrives & commences

5.30 PM Guests arrival

5.40 PM Bride arrival – to go to bridal suite

6.00 PM Ceremony commences - on rooftop (weather dependant)

- Bride walks down the aisle

6.30 PM Ceremony concludes | 5.5 hour food & beverage package commences

Pre dinner Drinks & canapés served (approx. 1 hour)

Congratulations/photos

Group Photo

Ceremony pack down

7.00 Bride & Groom Depart for Photos around the area

7.20 PM Guests to begin to make their way downstairs

7.30 PM Room Reveal

Guests seated for dinner

7.45 PM All guests seated

MC Welcome

Bridal party announced

- Vanessa & Luke

- Jessica & David

- Bride & Groom

Cutting of the cake in the middle of the dance floor

7.55 PM Entree served – Plated & Alternating (40 mins required)

8.10 PM 1

st Speech Bracket x 5 (Approx 25 mins) - To commence once last plate has been placed down

- Father of the Bride - Brian (5 mins)

- Mother of the Groom - Roxanne/ or sister (5 mins)

- Maid of Honour - Jessica (5 mins)

- Best Man - David (5 mins)

- Groom (5 mins)

8.35 PM Entrée cleared

8.50 PM Main course served – Plated & Alternating (45 mins required)

9.35 PM First Dance

Father/Daughter dance

Mother/Son dance

9.50 PM Main course cleared - Once everyone is up and dancing

Dancing/mingling for remainder of the event

10.15 PM Dessert served roaming

Tea and coffee offered with petit fours

11.15 PM Bouquet/Garter Toss - TBC

Bride & Groom depart - Guard of Honour

12.00 PM Event concludes | 5.5 hour food & beverage package concludes

Bar close

Entertainment concludes

Guests begin to depart

12.30 AM All guests departed

Supplier Bump out commences (1 hour)

1.00 AM Supplier Bump out concludes

Security Concludes & departs